

# AIRPORT MEMO

To: Chester County/G.O. Carlson Airport (MQS) Tenants  
From: Gary L. Hudson, Airport Manager  
Date: April 15<sup>th</sup>, 2015  
Subject: Airport Manager's Quarterly Report (1<sup>st</sup> Quarter), 2015

## JANUARY

**Tires Replaced:** On December 1<sup>st</sup>, a tire was replaced on the Explorer and skid loader.

**Fuel Pump Replaced:** On December 3<sup>rd</sup>, a fuel pump was replaced on the snow blower.

**Pump Replaced:** On December 4<sup>th</sup>, the sewer lift station pump (pump #1) was replaced.

**Hose Replaced:** On December 4<sup>th</sup>, the power steering hose was replaced on the tractor.

**Deer Repellers Installed:** On December 9<sup>th</sup>, six deer repellers were installed on the North side of the airport.

**Light Bulbs Replaced:** On December 10<sup>th</sup>, light bulbs were replaced on the runway 29 Hold Short and taxiway Delta Directional signs.

**Antenna Replaced:** On December 11<sup>th</sup>, the aviation radio antenna was replaced on the tractor.

**Obstructions Removed:** On December 22<sup>nd</sup>, all of the trees (runway 29 approach end) identified in the Runway 11-29 Aeronautical Survey as being obstructions affecting "Night" Approaches, have been cut down.

## FEBRUARY

**Airport Dump Truck:** On January 12<sup>th</sup>, the plow blade was replaced on this vehicle.

**Policy and Procedure Manual:** On January 13<sup>th</sup>, I disseminated the newly adopted Chester County Area Airport Authority (CCAAA) Policy and Procedure Manual to all CCAAA personnel.

**Airport Signs:** The new Landmark Aviation and Flying Machine Café signs were posted and installed in the terminal building and along Aviation Way.

**Property Policy and Disclosure Form:** On January 16<sup>th</sup>, the CCAAA's new Property Policy and Disclosure form was distributed to all airport personnel.

**Runway Sweeper:** On January 23<sup>rd</sup>, new brushes were replaced on this piece of equipment.

**Tree Removal Project:** In the month of January, over 100 trees have been cut down and removed at the East end of the airport.

**Snow Events:** From November 26<sup>th</sup> – January 27<sup>th</sup>, there have been a total of eight Snow Events (airport snow plan activated) at MQS.

## **MARCH**

**Department of Conservation and Natural Resources:** On January 28<sup>th</sup>, I granted (upon receiving a Letter of Request) the Department of Conservation and Natural Resources – PA Bureau of Forestry, approval to use MQS to support their mission in the suppression of wildfires during the spring and fall Pennsylvania fire season (when there are no leaves on trees). In the event of a wildfire, MQS would be utilized for reloading water into National Guard air tanker aircraft dispatched from the Hazelton Municipal Airport.

**Western Chester County Council of Governments (WCCCOG):** On January 28<sup>th</sup>, I attended a WCCCOG meeting. The WCCCOG is an organization that consists of elected officials from the city of Coatesville and 12 surrounding municipalities. Due to the fact that the airport maintenance crew is in dire need of a slope mower, in order to improve the efficiency of the grass cutting program, I attended this meeting to see if any of the municipalities had a slope mower they would be willing to loan to the CCAAA. Unfortunately, none of the municipalities that attended that meeting, had that type of equipment in their inventory.

**Terminal Building Bathroom:** On February 5<sup>th</sup>, the floor tiles in the Men's Bathroom were cleaned and sealed.

**Terminal Building Common Area:** On February 9<sup>th</sup>, all of the ceiling tiles in this area were replaced.

**Precision Approach Path Indicator (PAPI):** On February 9<sup>th</sup>, a bulb was replaced on the Runway 29 PAPI system.

**Ceiling Tiles Replaced:** On February 20<sup>th</sup>, all of the ceiling tiles were replaced in the: 1) Men's and Women's Bathrooms, 2) Airport Manager's office, and 3) the Pilots Lounge.

**Terminal Building Fire Alarm System:** On February 20<sup>th</sup>, 2 fire alarm pull stations were relocated and 1 was installed.

**Airport 5010 (State) Inspection:** On February 24<sup>th</sup>, MQS's annual 5010 Inspection was conducted by PENNDOT-BOA Aviation Specialist Chuck Brewer. Mr. Brewer found the airport to be well maintained and in conformance with Pennsylvania Aviation Regulations. On February 25<sup>th</sup>, a follow-up letter was sent to the CCAAA by the BOA, explaining the results of that inspection.

**Snow Events:** At the conclusion of the winter season, there were a total of 19 Snow Events (airport snow plan activated) at MQS.