

# AIRPORT MEMO

To: Chester County Area Airport Authority (CCAAA) Members

From: Gary L. Hudson, Airport Manager

Date: January 28<sup>th</sup>, 2015

Subject: Airport Hot Topics

For your review, below is a listing of issues affecting the Chester County/G.O. Carlson Airport (MQS).

## NEW BUSINESS

**Airport Dump Truck:** On January 12<sup>th</sup>, the plow blade was replaced on this vehicle.

**Policy and Procedure Manual:** On January 13<sup>th</sup>, I disseminated the newly adopted Chester County Area Airport Authority Policy and Procedure Manual to all airport maintenance personnel.

**Airport Signs:** The new Landmark Aviation and Flying Machine Café signs were posted and installed in the terminal building and along Aviation Way.

**Property Policy and Disclosure Form:** On January 16, the CCAAA's new Property Policy and Disclosure form was distributed to all airport personnel.

**Runway Sweeper:** On January 23<sup>rd</sup>, the brushes were replaced on this piece of equipment.

## OLD BUSINESS

**Tree Removal Project:** In the month of January, over 100 trees have been cut down and removed from the East end of the airport.

**Snow Events:** From November 26<sup>th</sup> – January 27<sup>th</sup>, there have been a total of eight Snow Events (snow removal operations) at MQS.

